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AT HENGISTBURY

Terms of Stay

# Hut 170 Terms of Stay

# The principles

Hut 170 at Hengistbury Head is our first ever holiday home. It's a fantastic benefit, offering you the chance to enjoy a free break on us, at a time to suit you and your family, to switch off, relax and unwind.

We want to make sure we're fair in selecting who gets to stay, make it easy for you to book *and* let you know what to expect, so you'll have a great time.

## The headlines

Your name is automatically added into a lottery to win a free break as soon as you start working for us.

There are certain situations where you'll be opted out:

- If you're working your notice or you leave Elliotts
- You've got a 'live' disciplinary warning. You'll be eligible once it's expired
- You've stayed in the Hut in the last 2 years. You'll be eligible after that time (or before if we can)
- You don't have an employment contract, i.e. you're on a casual hours contract or you're a consultant

You can tell us if you want to voluntarily opt out too.

The Hut is available for 3 overnight breaks a week between 1<sup>st</sup> March and 31<sup>st</sup> October:

Nights	Duration
Monday, Tuesday, Wednesday	3 nights
Thursday & Friday	2 nights
Saturday & Sunday	2 nights

#### Breaks start at 13.00pm and end at 11am

Names are drawn at random each week. We'll text you if you've won to give you the good news and booking information.

If you book then find you're unexpectedly unable to go, email <u>hut170@elliotts.uk</u> as soon as you can and you'll have the chance to rebook on a different date – if you later can't make the rearranged date we won't be able to change it again.

We want you to feel at home and treat the Hut like it's your own. Accidents happen in day-to-day family life, so we don't want you to worry if the odd cup or plate gets broken – we expect a certain amount of wear and tear.

However, if the Hut gets seriously, deliberately or recklessly damaged during your stay (by you, your pet or anyone else staying with you) you'll be responsible for the cost to rectify or repair. We might also take disciplinary action against you or take away your eligibility to stay in the Hut again.

Please let us team know about all damage or maintenance issues as soon as possible by emailing <u>hut170@elliotts.uk</u>

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### The detail:

#### How do you decide who gets a free break?

We use a random numbering system, so no one knows or can plan who will win. Everyone who's eligible gets a chance to win every time there's a draw

#### What if I'm under 18; am I still eligible?

Yes - we don't restrict anyone because of age; you will, however, need to make sure you invite someone over the age of 18 to stay with you overnight and tell us who that is before you go

#### What if my name is drawn, I book a break, but then leave Elliotts before I get to go?

The Hut is available for our current team, so if you leave (or tell us you're leaving) before your scheduled break we'll cancel it – another great reason to stay!

#### Is my time off work automatically approved once I've booked my break?

No – you'll need to agree time off with your manager before you book your break – you'll also need to make sure you've got enough annual leave, like you would for any holiday request

#### I've been in the lottery for over 12 months and not been chosen - why's that?

Your time will come! We've created as many breaks as we can, but we know, despite that, there still aren't enough for everyone to stay every year. We expect everyone's name to come up at least once every 2 years, earlier if you're flexible on dates or able to go last minute

#### How many people can sleep in the Hut?

There's room for up to 7 people – 4 upstairs and 3 downstairs (although it's pretty cosy when it's full!)

#### Is the Hut professionally cleaned in between stays?

Not between stays, but we arrange regular professional cleaning throughout the season. We expect you to leave the hut as you'd expect to find it and clean up before you leave, ready for the next guests

#### Can I take my dog?

You're welcome to bring your well behaved four-legged friend. Bournemouth Council have their own specific rules about dogs, which you'll see on signs around the Beach

# If my name is drawn, but I don't want to go, can I gift my stay to someone else on the team at Elliotts?

Nice idea, but no. If you don't want to go, we'll redraw someone else at random

#### If I don't want to stay at the Hut can I opt out/take my name off the list?

If you really don't fancy a free holiday on us, email <u>hut170@elliotts.uk</u> and we'll take your name out of the lottery

#### Where can I find out more?

Further information on where it is, how to get there, what to pack and do is <u>elliotts.uk/hut-170</u>